Subject: Re: Parent Letter
From: Luz Torres <ltorres@exteraschools.org>
Date: 3/21/19, 2:59 PM
To: Jim Kennedy <jkennedy@exteraschools.org>
CC: Corri Ravare <cravare@exteraschools.org>

The letter has been translated. Please let me know of any corrections that you'd like to be made.

I can begin making copies as soon as I receive the signed version.

Luz

Respectfully,
Lucrecia Torres
Operations Director - Accounts Payable

3626 E. 5th Street, 2nd Floor
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On Thu, Mar 21, 2019 at 2:46 PM Jim Kennedy <jkennedy@exteraschools.org> wrote:

> Corri,
>
> Thanks for your feedback. I've made some changes to the attached. If there are no more changes, Luz please translate the letter.
>
> It's for distribution tomorrow. We'll also pull from this letter content for a robocall.
>
> Thanks,
>
> Jim
>
> Jim Kennedy, Ed.D.
> Chief Executive Officer
> Extera Public Schools
> Mobile: (818) 506-5831
> Office: (323) 261-0059

On Mar 21, 2019, at 2:09 PM, Corri Ravare <cravare@exteraschools.org> wrote:

Is this for distribution tomorrow?

Corri Tate Ravare
Chief Operating Officer
3626 E. 5th Street, 2nd Floor
Los Angeles, CA 90063
office: 323-261-0059 ext. 2626
cell: 424-335-8902

On Thu, Mar 21, 2019 at 1:37 PM Corri Ravare <cravare@exteraschools.org> wrote:

This is good, Jim. I don't think it needs to be wordy or lengthy or overly detailed in a letter like this. The only concern I have is conveying to parents that another group of parents organized against Extera when in reality it was just as much UTLA if not more so than a group of parents. It may not help to calm things to call UTLA out, but I think it is also a little confusing to say it was a group of parents and community members.

I don't know how you feel about this but I think we should add a sentence at the end about needing parents who are willing to speak on behalf of Extera in the future to contact the home office or contact Mary. She has her core group of Parents in Action but we will most definitely need to expand that group particularly if we aim to have parents attend future Extera board meetings we want to make sure parents understand how to participate in a board meeting.

Corri Tate Ravare
Chief Operating Officer
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On Thu, Mar 21, 2019 at 1:20 PM Jim Kennedy <jkennedy@exteraschools.org> wrote:

Corri,

Attached is a brief parent letter that I think we should send home tomorrow with our students. Rumors and questions about what happened on Tuesday are spreading. I don't think we need to say much, but something is needed.

Let me know if you have suggested edits or additions. Then, let's ask Luz to translate it so that it's ready for the schools.

Thanks,

Jim

Jim Kennedy, Ed.D.
Chief Executive Officer
Extera Public Schools
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